

ST. JEAN DE BRÉBEUF
CATHOLIC SECONDARY SCHOOL

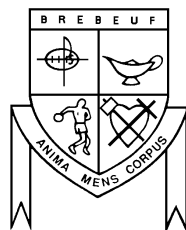


GRADUATION 2019

INFORMATION GUIDE



PRINCIPAL: Mr. H. Mayers



GRAD MASS/BREAKFAST/REHEARSAL/CEREMONY - JUNE 18, 2019
DINNER & DANCE - JUNE 14, 2019

CO-ORDINATORS: Mr. A. Cabilan, Mrs. L. Calabro, Ms. J. Curtis,
Mrs. E. Desimone- Naftali, Ms. C. Fazari,
Ms. C. Fitzpatrick, Ms. T. Fitzgerald, Mrs. A. Iafrates,
Mrs. N. Poole

POLICY:

1. Check the board outside of Guidance to verify Grad eligibility. It is the responsibility of the potential graduate to verify his/her eligibility to graduate by checking his/her records with a Guidance counsellor by March 2019 and to continue to monitor his/her eligibility thereafter.

IT IS THE RESPONSIBILITY OF THE STUDENT TO SUBMIT ANY OUT-OF-SCHOOL CREDITS NEEDED TO GRADUATE, AS EARLY AS POSSIBLE.

2. By March 2019, students must have achieved a minimum of 25 credits and be registered in 4 day – school credits, and one night school credit as a minimum requirement. Students must be passing these courses at Mid-term. To participate in the graduation ceremony, there must be the potential to achieve 30 credits and have the Christian Service Requirement fulfilled.

A POTENTIAL GRADUATE must fulfill all graduation requirements in order to participate in the Graduation Ceremony.

3. IF GRAD FEES ARE NOT PAID BY MAY 1, 2019, STUDENTS WILL NOT BE PERMITTED TO PARTICIPATE OR ATTEND ANY GRADUATION CEREMONY EVENT. THEREFORE, NO FEES WILL BE ACCEPTED AFTER MAY 1, 2019.

FEES:

GRAD FEES MAY BE PAID VIA *SCHOOL CASH ONLINE* (hwcdsb.schoolcashionline.com) FROM MARCH 4-APRIL 12

GRAD FEE \$110

After April 12, 2019 an additional \$10 late fee applies!

Graduates will receive their invitations and tickets at the main office once payment has been confirmed. Please note: confirmation email must be presented at time of pick up. Each graduate will receive 4 tickets. Guests without tickets will NOT be admitted.

*Extra tickets, upon their availability, will cost an additional \$5.00 per ticket.

Applications for refunds will be accepted only up to May 17, 2019. A \$40.00 late and administrative fee will not be refunded. NO REFUNDS AFTER May 17, 2019. (See Grad Coordinators ONLY)

CEREMONY PROTOCOL: JUNE 18, 2019 AT THE GREAT HALL IN FIRST ONTARIO CONCERT HALL (FORMERLY HAMILTON PLACE)

THE DOORS OF FIRST ONTARIO CONCERT HALL WILL OPEN AT 6:30pm FOR PARENTS AND GUESTS WITH TICKETS ONLY!

DRESS CODE:

Males to wear a collared shirt and tie, and both males and females are to wear dress shoes.

Gowns will be issued following the rehearsal and MUST be returned IMMEDIATELY following the ceremony.

NOTES

1. VALEDICTORIAN CRITERIA

NOMINATION FORMS available in Student Services as of February 25, 2019

- 75% or greater, based on final Semester 1 Grade 12 marks (Counsellor Signature to verify grades!)
- Nomination form with support signatures of 3 staff and 15 students (Staff and students can support ONLY ONE CANDIDATE!)
 - Candidate must submit a 500 word response based on the importance of Catholicity
- Forms must be handed in to Student Services by MARCH 25, 2019
- Speeches and elections take place on APRIL 18, 2019 during period 2

2. GRADUATION PHOTOS

- **APRIL 2-17, 2019 BY APPOINTMENT ONLY @ SJB**
- Sign up will take place on line, pamphlets and information will be available at the end March
- NO OTHER DATES WILL BE SCHEDULED FOR THE SCHOOL!

3. AWARDS

Forms available as of MARCH 4, 2019 in Student Services

DUE APRIL 18, 2019 IN STUDENT SERVICES

- Hand in your AWARD PROFILE to Student Services in order to be considered for a variety of Graduation awards

4. DINNER AND DANCE

FRIDAY, JUNE 14, 2019 AT MICHELANGELO'S
ANTIPASTO BAR @ 6:00PM, DINNER @ 7:00PM

- DINNER DANCE GUEST APPLICATIONS ARE DUE IN STUDENT SERVICES (MRS. IAFRATES) APRIL 23- MAY 3
 - Any student not attending SJB or who is **NOT** in grade 12 is considered a **GUEST**.
 - Once a guest has been approved the graduate will be informed.
- Tickets can be purchased via school cash online from May 13-24. Once payment has been confirmed you may pick up tickets in Room 107, the ESL Office
- Tickets are \$55 per person ***IF YOU LOSE YOUR TICKET YOU MUST PRESENT YOUR RECEIPT***
- Table reservations will be made at time of ticket pick up (Full names will be necessary for dates or guests NOT from SJB)
- Please see Mrs. DeSimone-Naftali regarding any food allergies or specific meal requirements.
- THERE WILL BE NO REFUNDS OR EXCHANGES ON DINNER & DANCE TICKETS

* PARTICIPATION IN ANY GRAD ACTIVITY IS A PRIVILEGE & SJB RESERVES THE RIGHT TO ACCEPT OR REFUSE ADMITTANCE TO ANY INDIVIDUAL *

COMMUNICATION

It is the student's responsibility to ensure that he/she has all the correct and up-to-date information. **CHECK IT OFTEN & DON'T LOSE IT!**

Communication will take place via:

1. **Period 1 announcements**
2. **Instagram and Twitter**
4. **Grad Information Meetings**
5. **Synre-Voice**
6. **School Web-site**
7. **Twitter**

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DATE	EVENT	COST	CONTACT
FEBRUARY 8, 2019	Graduation Information Assembly		Auditorium– Period 2
MARCH 25, 2019	Valedictorian Nominations Forms Due		Ms. C. Fazari– Place forms in Student Services.
MARCH 4 - APRIL 12, 2019	Grad Fees Due! After April 12, 2019 a non-refundable late fee of \$10 will apply. After May 1, 2019 grad fees will not be accepted. Distribution of ceremony tickets and invitations will take place when fees are paid.	\$110	hwcdsb.schoolcashonline.com **Gown measurement must be submitted when paying (Fees pay for gowns, caps, grad folders, breakfast, First Ontario Concert Hall, programme, tickets, etc.)
APRIL 18, 2019	2 nd Grad Meeting Valedictorian Speeches/Elections		Auditorium – Period 2
APRIL 18, 2019	Awards Profile Due		Ms. C.Fazari – Place forms in Student Services.
APRIL 23- May 3, 2019	Dinner Dance Guest Application Forms Due		Mr. A. lafrates- Place forms in Student Services
MAY 17, 2019	Last day for fee refund (Refund excludes administrative and late fees)		Ms. C. Fazari in Student Services
MAY13-24, 2018	Dinner/Dance Ticket Sales	\$55.00	hwcdsb.schoolcashonline.com
JUNE 14, 2019	Dinner/Dance		6:00pm – Antipasto Bar 7 :00pm- Dinner Michelangelo’s Banquet Centre
JUNE 18, 2019	Grad Mass Breakfast Rehearsal/ Distribution of Gowns Ceremony	(included in Grad fee)	9:00am-St. Catherine of Sienna (Our Lady of Lourdes site) 10:30am- Michelangelo’s (following Mass) 12:30pm- First Ontario Concert Hall (formerly Hamilton Place) *Immediately after breakfast 6:00pm- First Ontario Concert Hall (graduates) 7:00pm –First Ontario Concert Hall (Parents/ Guests)
OCTOBER 2019	Diplomas and Composite Photo Available for pick-up	(included in Grad fee)	Main Office